



Library Board of Trustees

November 9, 2022

Minutes

1. **Call to Order:** The Library Board of Trustees meeting was called to order by Chair Renuka Balakrishnan at 4 p.m.
2. **Roll Call: Present:** Board Chair Renuka Balakrishnan, Board Members Jim Flock, Wendy Slatkin, Ralph Cavallo, Lynn Olson, Janice Elliott

Absent: Board Member Lynn Olson

Other: Library Director, Yuri Hurtado, Assistant City Manager, Stephen Parker Friends of the Library President, Chester Olson
2. **Oral Communications:** Janice Elliott shared she enjoyed her time serving the Library Board and thanked everyone.
Board welcomed Allen Callaci, Assistant Library Director.
3. **Approval of Minutes:** Ralph Cavallo moved and Wendy Slatkin seconded the minutes for the October 12, 2022 be approved as submitted.
4. **Correspondence/Communications:** None offered.
5. **Old Business:** None Offered
6. **New Business:** Discussion ensued regarding signage for the Literacy Room as well as consideration for sound proofing the Discovery Lab. Board agreed to bring opinions and discuss at the next Board meeting.
7. **City Management Report:** Stephen Parker, Assistant City Manager informed the Board that Measure L did not pass at the polls. Improvements within the City of Upland will take time as a result.
8. **Statistical Summary:** Board reviewed the statistical summary report.
9. **Library Management Report:** The Board reviewed the Management Report.

10. Literacy Report: Final state grant will be due soon. Joy is currently working on completing the grant for submission.

11. Friends of the Library

Chester Olson, Friends of the Library reports allocations to:

Teen Group-supplies

Literacy-funds for furniture Discovery room.

Chester also mentioned that gift certificates will be available for purchase for use at the Book Seller.

7. Adjournment The meeting was adjourned at 4:57p.m.

Submitted By: _____

Yuri Hurtado, Library Director

Martha Ulate, Administrative Assistant

Approved: _____

12-14-22